

Shearn's SDMC  
October 13, 2015

- Minutes
- Attendance (Buck)
  - Review data
- Academics
  - Literacy (Hall & Luna)
  - Science (Iriondo)
  - Math (Whitten)
  - Dual Language (Garson)
- Title 1- Parental Involvement (Garson)
- Title 1- Lunch Applications missing 9 which is about \$4,500.00 we lose
- Donation- Ideas (get in touch with PTO)
- Safety (Garson)
  - Dismissal
  - Cafeteria
- Testing (Buck)
  - Benchmarks, iStation and DRA results to go home to parents
- Finance (Buck)
  - Activity Funds
  - Enrollment/School Budget for 2015-2016 Snapshot on 10/30
- Facility Concerns (Buck)
  - Concerns
- Fall Festival
- Lighthouse Team (Garson & Hall)
- Staffing (Buck)
  - Teacher Assistant and Academic Tutors needed
- Professional Development (Buck)
  - Lead4Ward
  - Vontoure
  - Champs
  - Kagan
  - CPI
- Calendar
  - Any errors let us know right away. There are lots of changes the last few days
- Support and Volunteers
  - Mission Southwest
  - Willow Meadows
  - Houston Chinese Church
  - Head Start
  - Parents
    - Ms. Tasha Wilson- PTO Treasurer
    - Ms. Merissa Maclain- PTO President
- Other business

Shearn Elementary SDMC Minutes  
October 13, 2015

Members Present

- Bill Buck- Principal
- Lisa Robinson- School Support Representative
- Eric Whitten- Classroom Teacher
- Sandra Pollock-Classroom Teacher
- Pablo Iriondo-Professional Representative
- Kathleen Garson- Professional Representative
- Tasha Wilson- Parent PTO
- Orlando Valencia- Parent PTO
- Ana Tavera- Head Start Community Representative
- Bob Chenoweth- Community Representative

Members Absent

- Tracey Hall-Classroom Teacher
- Canthy Luna-Classroom Teacher

Notes Taken By: Kathleen Garson

**Attendance**

Free dress is helping with the attendance. We still do not have many days that are at 98%. We need to remember that attendance is tied to the budget and we need to get everyone here to get 98%. Ms. Garson brought up the idea to have free dress on Fridays so that the younger students understand that it has to do with their attendance for the week. There are many younger students who do not understand why they have free dress because they might be present every day for a week and then miss Monday and Tuesday of the following week and are allowed to wear free dress on that Wednesday. Everyone discussed that it is difficult to see what teachers have 100% attendance and send out the letter in time for Friday as it would only include students' attendance from a Monday-Wednesday.

**Budget**

Teachers will be able to bring in more money from the Fall Carnival. There are some grade levels that have money in their accounts that they can use for incentives. Teachers commented that they are saving the money so that they can pay for transportation for their next field trip.

**Literacy- Luna & Hall**

There were no updates. Ms. Luna and Ms. Hall were not present

**Math- Whitten**

Teachers are working hard to make sure that they have review in place and hitting the standards. Mr. Whitten said that the teachers and students are gearing up for Snapshot 2 and have been working hard to increase the scores. The scores from the last Snapshot are posted in the conference room.

### **Dual Language- Garson & Luna**

Ms. Garson informed everyone that the program is going well. Many teachers were worried at the beginning of the year as it took time for the students to refresh their Spanish skills. Teachers are attending the GLAD trainings and liking what they have learned. They are excited to implement the strategies in their classrooms.

### **Safety and Cafeteria**

Ms. Garson said that dismissal seems to be going better and students know where they should go. We do want to make sure that we are arriving to lunch before our scheduled times. We are having some pushback from the cafeteria as we have classes that are arriving late to lunch and it is pushing the schedule back; please make sure that you arrive to lunch on time. Every minute that we start serving lunch late sets a class back on the amount of time that they have to eat.

### **Testing**

The first round of snapshots is complete. Shearn's results in relation to the district are posted in the conference room. The second round is coming up and we want to make sure that we are prepared. We have the CoGat and IOWA/Logramos coming up in November and December.

### **Leader in Me and Lighthouse Team**

The school hosted a Leader in Me PLC to review the Leadership Checklist that was created at the beginning of the year. We reviewed strategies to make sure that we are keeping up with the dates that were agreed upon as a faculty and staff. The administration will be checking in with teachers to see how they can best support teachers and students in making the Leadership Notebooks become a reality. One of the requirements to becoming a Lighthouse school is that Leadership notebooks are in place in all grade levels and students are using them to guide and lead their Student-led conferences.

### **Construction Concerns**

Ms. Pollock brought up rodent droppings in her T-Building and the idea to have a trash can on each of the playground areas so that trash can be thrown away outside. Mr. Buck said that was a great idea and that Ms. Pollock should email him. He will follow up on having someone come out to deal with the rodent droppings.

### **T Buildings**

Mr. Buck discussed the T-Buildings. There is still one more inspection that needs to take place and then they can continue with installation. There has been a stall in the process. We are working to get them ready as soon as possible. We anticipate that the T Buildings will be ready before the winter break. Ms. Robinson brought up the issue of the Book Fair. The Book Fair is scheduled to be the week before Thanksgiving break. She is wondering how she will have the Book Fair if the Guided Reading library is still in the library.

### **Staffing**

We will be receiving a first grade Dual Language teacher was hired, Mr. Mohamed Khan who was teaching at Golfcrest but do to budget cuts had to be reassigned. We are still looking to fill TA positions.

#### **Donation**

A Shearn Elementary alumnus has been in contact with Mr. Buck and would like to donate between \$50,000 and \$100,000 to Shearn. This week Mr. Buck met with the alumni and they discussed different possibilities for the donation. Ideas that were discussed were the possibility of a track, a new hardtop or gymnasium, and a new library space. When the alumni walked around the campus he felt that the greatest need was in the library. Mr. Buck will connect him with the PTO and Mr. Buck will be in contact with the district to see how the donation process will work for the school.

#### **Mission Southwest**

Bob Chenoweth met with Ms. Keafer and Ms. Garson to discuss volunteers. There are many volunteers excited to help at Shearn. We will move forward on getting the volunteers approved through VIPs so that they can start mentoring students at Shearn.

#### **Head Start**

Head Start announced that they had to reschedule a parent event because of the rain. The event is centered on building relationships with your partner and child at home.

#### **PTO**

Mr. Valencia and Ms. Wilson presented information about the PTO. They had a meeting to discuss expectations and goals for the year. Mr. Valencia created a Shearn PTO website [www.shearnpto.org](http://www.shearnpto.org). We discussed the importance of providing a link to their website from the Shearn Elementary website. The PTO will have a booth at the fall carnival to raise money. They are going to create a suggestion box for teachers where they can fill out ideas that the PTO can help support. They would also like the class parents to be assigned as soon as possible. Ms. Garson said that the class parents have been assigned and will rolled out at the PTO meeting on Thursday, October 15<sup>th</sup>. The PTO also discussed ways to get teachers to come to the meeting as they want the teachers to be involved as well. We discussed making the meetings on weeks when there is not SDMC or faculty meeting because some teachers already stay late two days those weeks. There is a contest that the PTO is having for which homeroom has the most PTO members. The homeroom that enrolls the most number of parents to sign up receives a pizza party provided by the PTO.